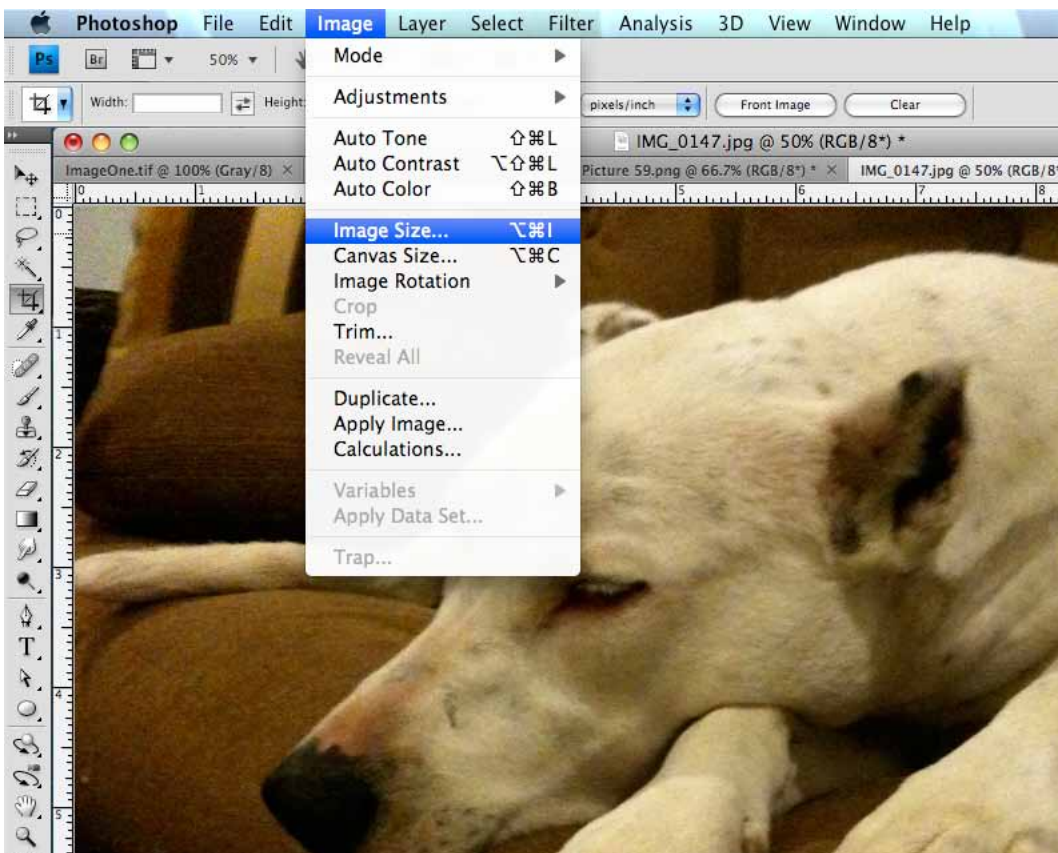
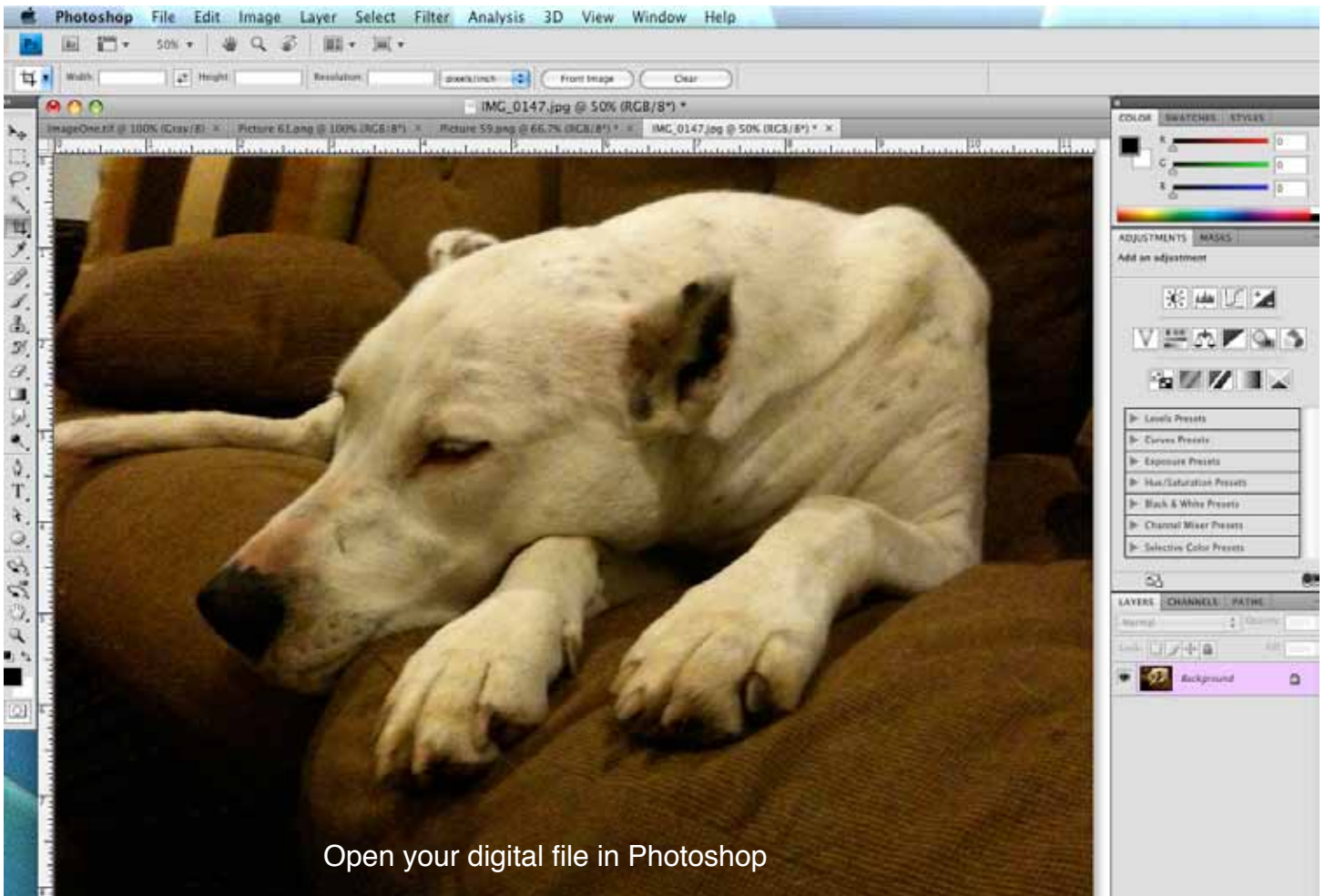
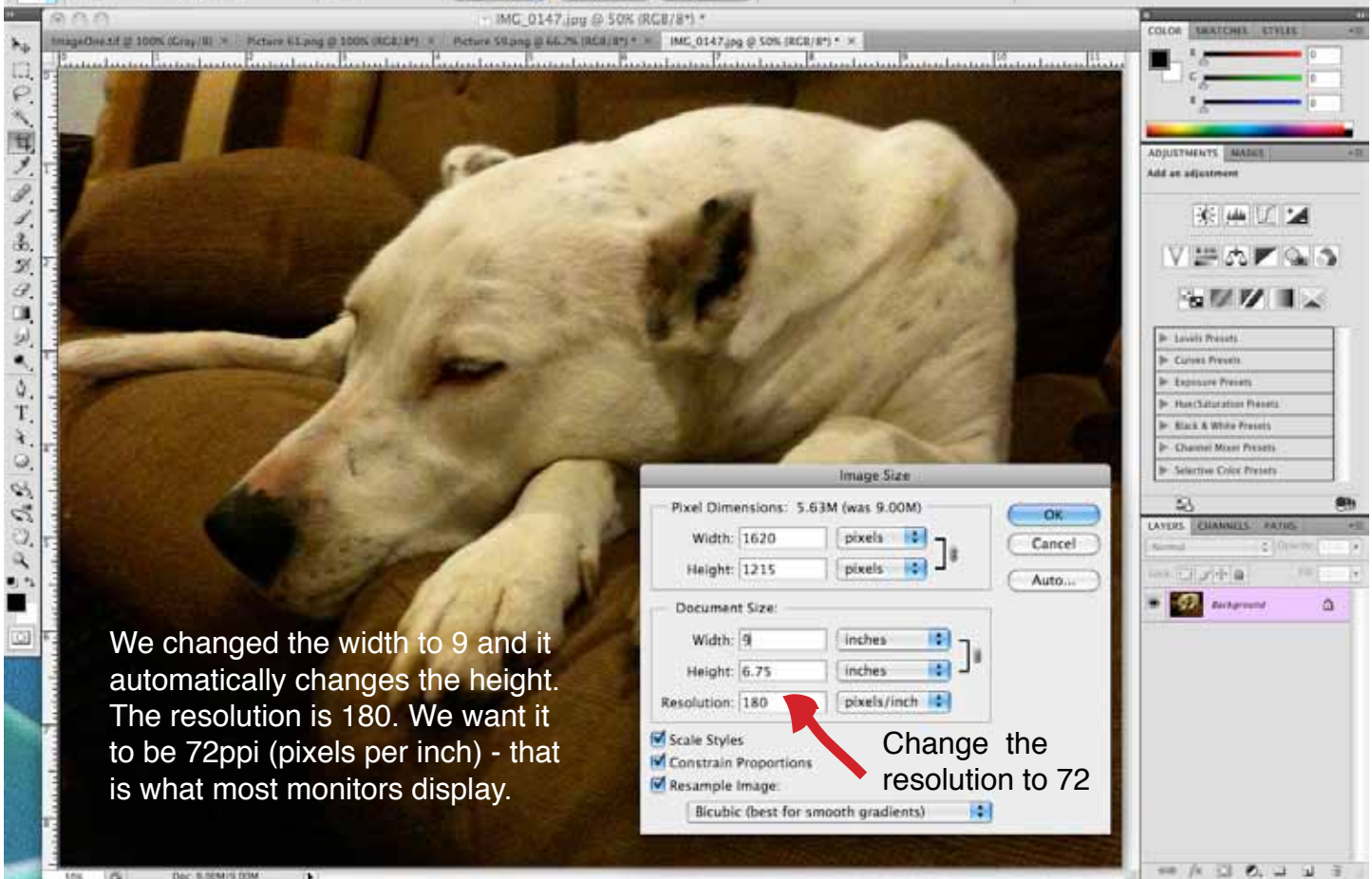
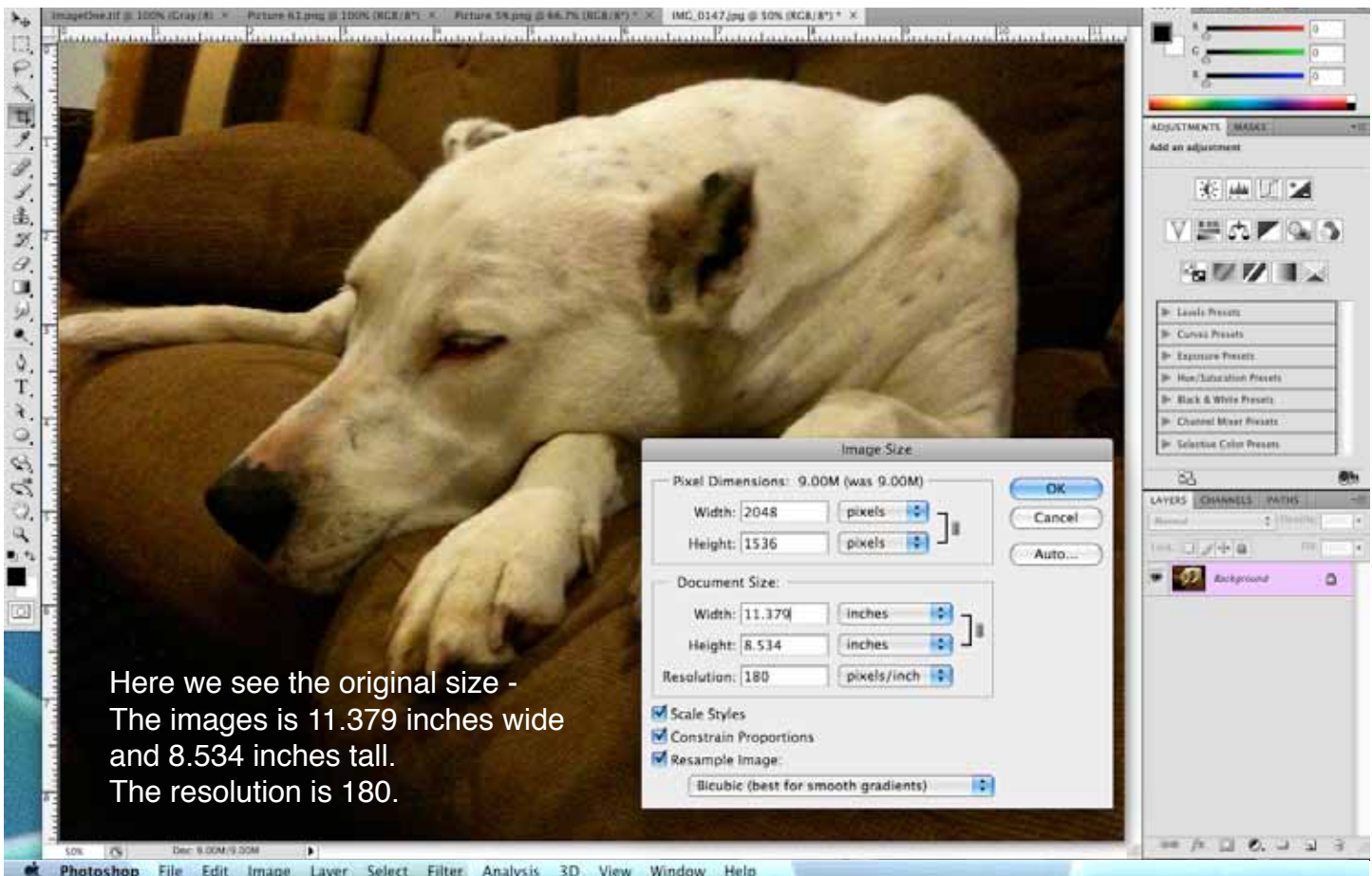


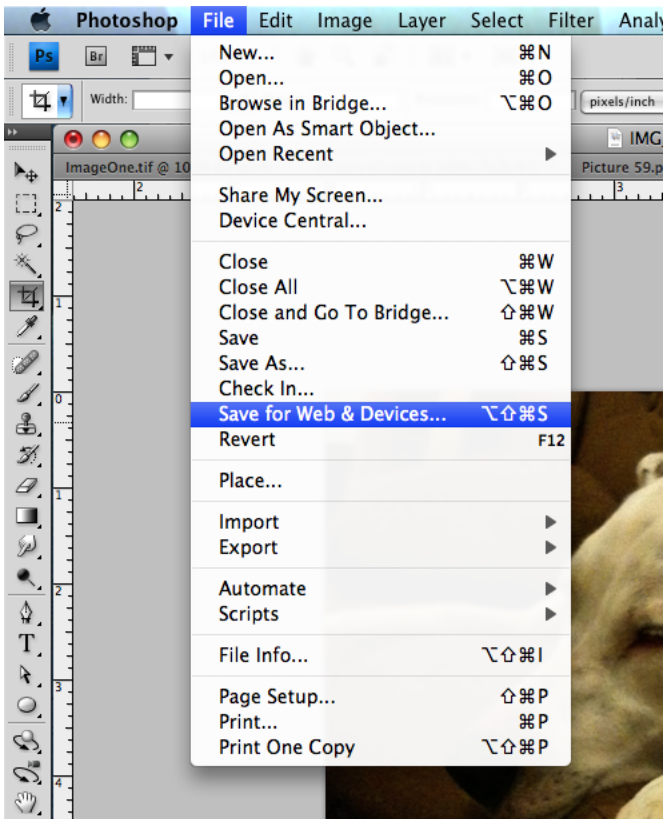
Resizing Images for Web Use



We want to resize the image to make it load faster on the web

Go to the top tool bar to **Images** and scroll down to **Image Size**

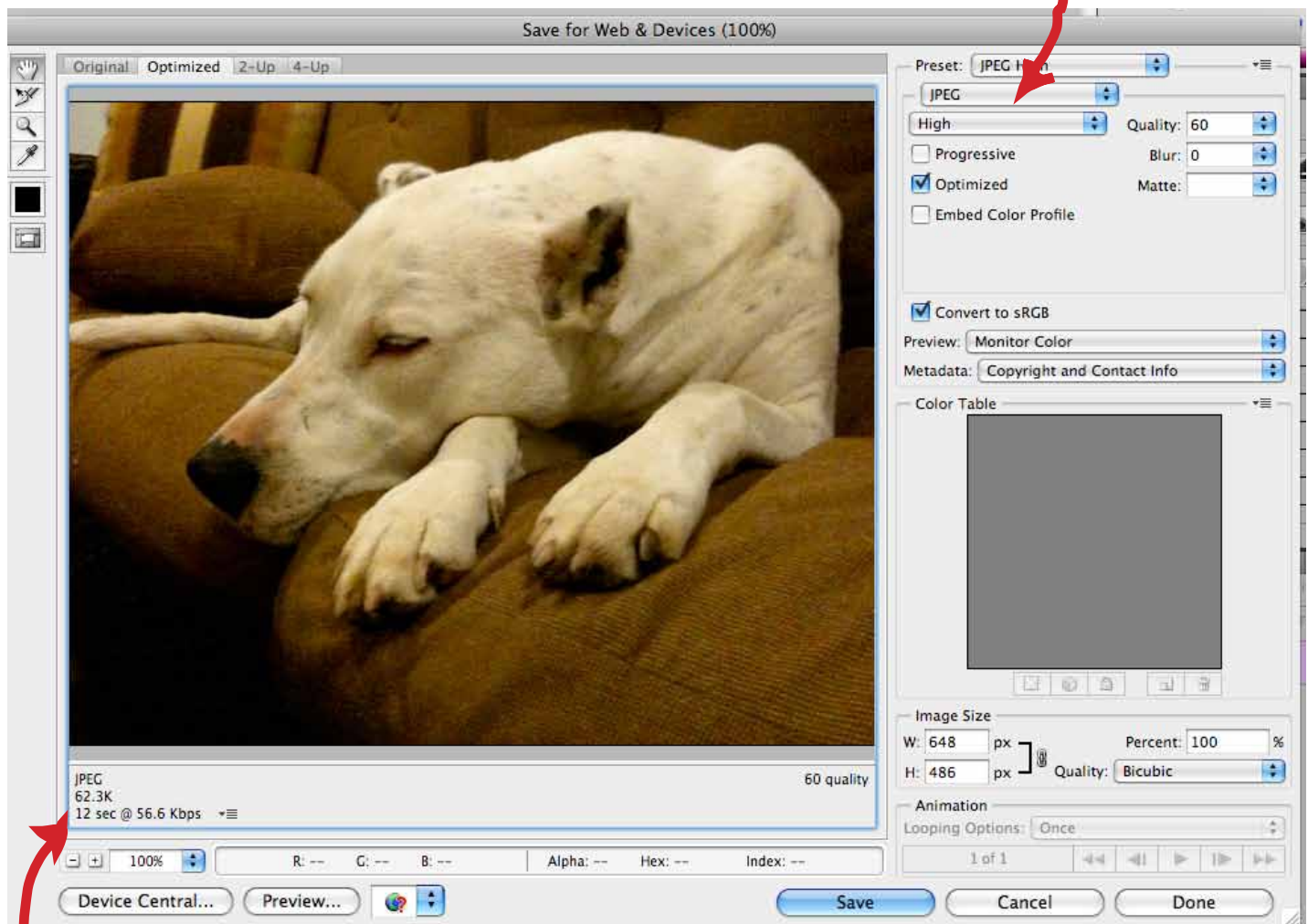




Once we have changed the size and also the resolution (to 72ppi) we want to compress the file more

Use the **Save for Web & Devices** option

A new window pops up
Choose the **jpeg** option



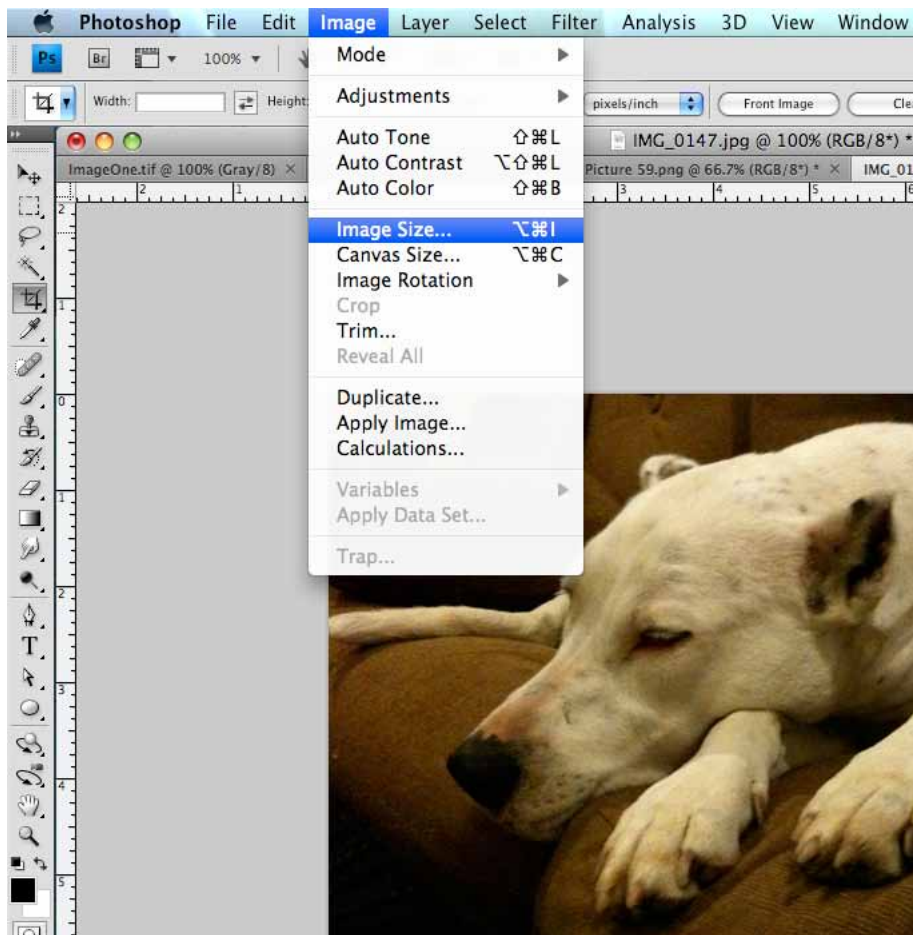
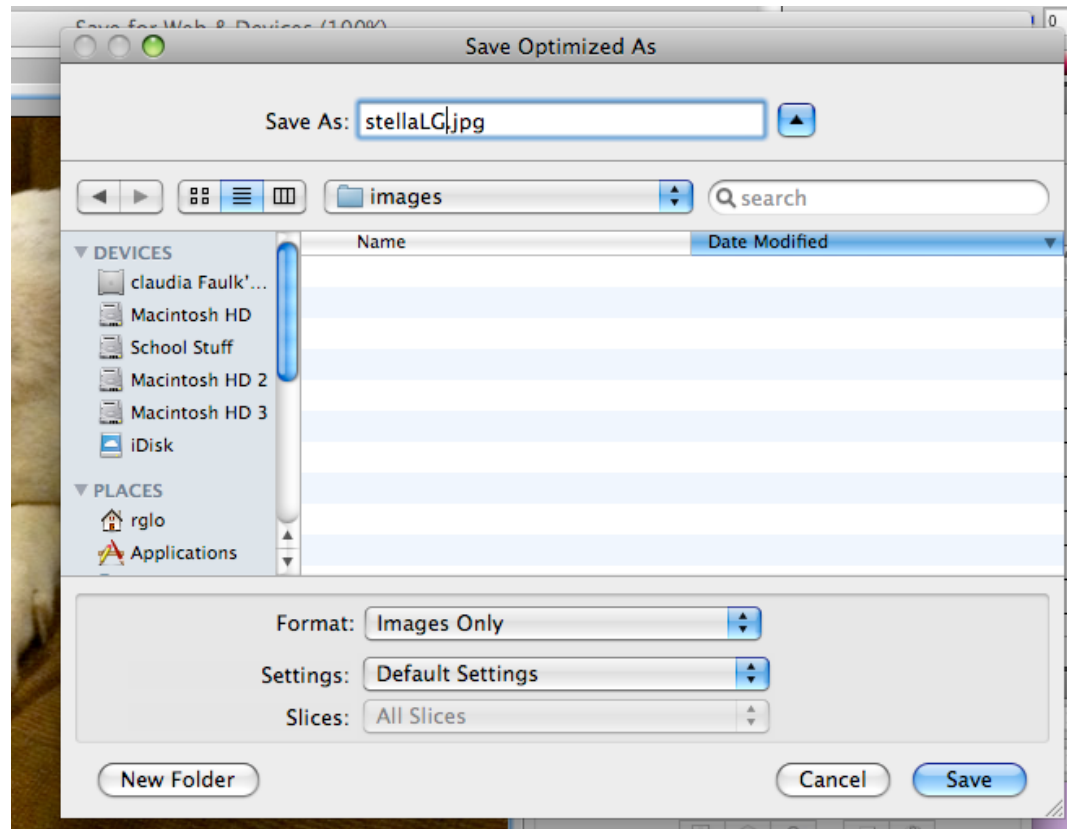
At the lower left it tells you how quickly the file would load on a 56K modem.

Navigate to your images folder. Save as a new name - I used **stellaLG.jpg**

stella - because that is her name

LG - because that is my way of remembering this is the largest of the resized files.

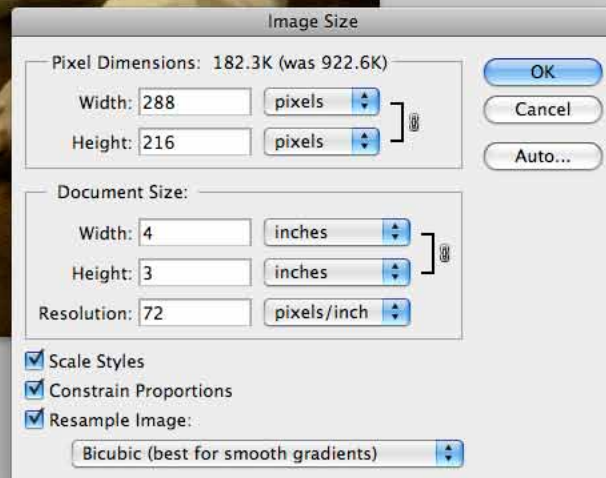
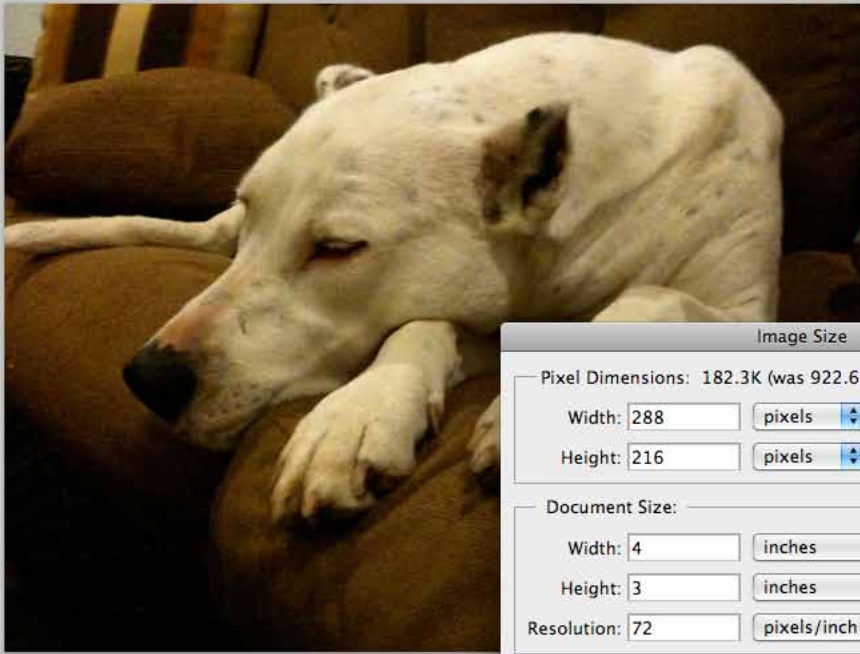
And the extension is **.jpg**



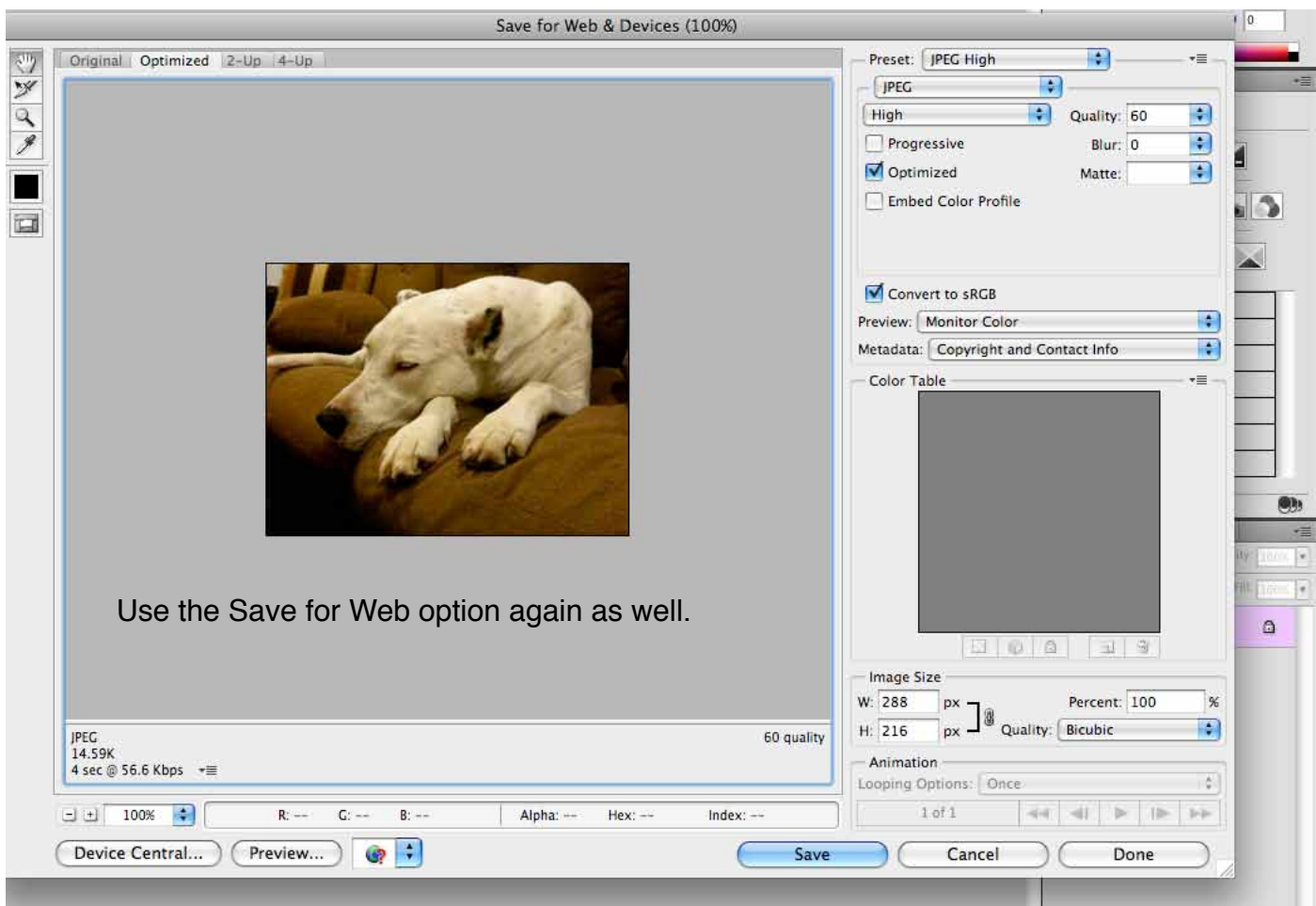
Now lets make it smaller again for our next size.

Again -- go to Image and scroll down to

Image Size



This time I am making my file 4 inches wide. This automatically switches the image to 3 inches tall.



Use the Save for Web option again as well.

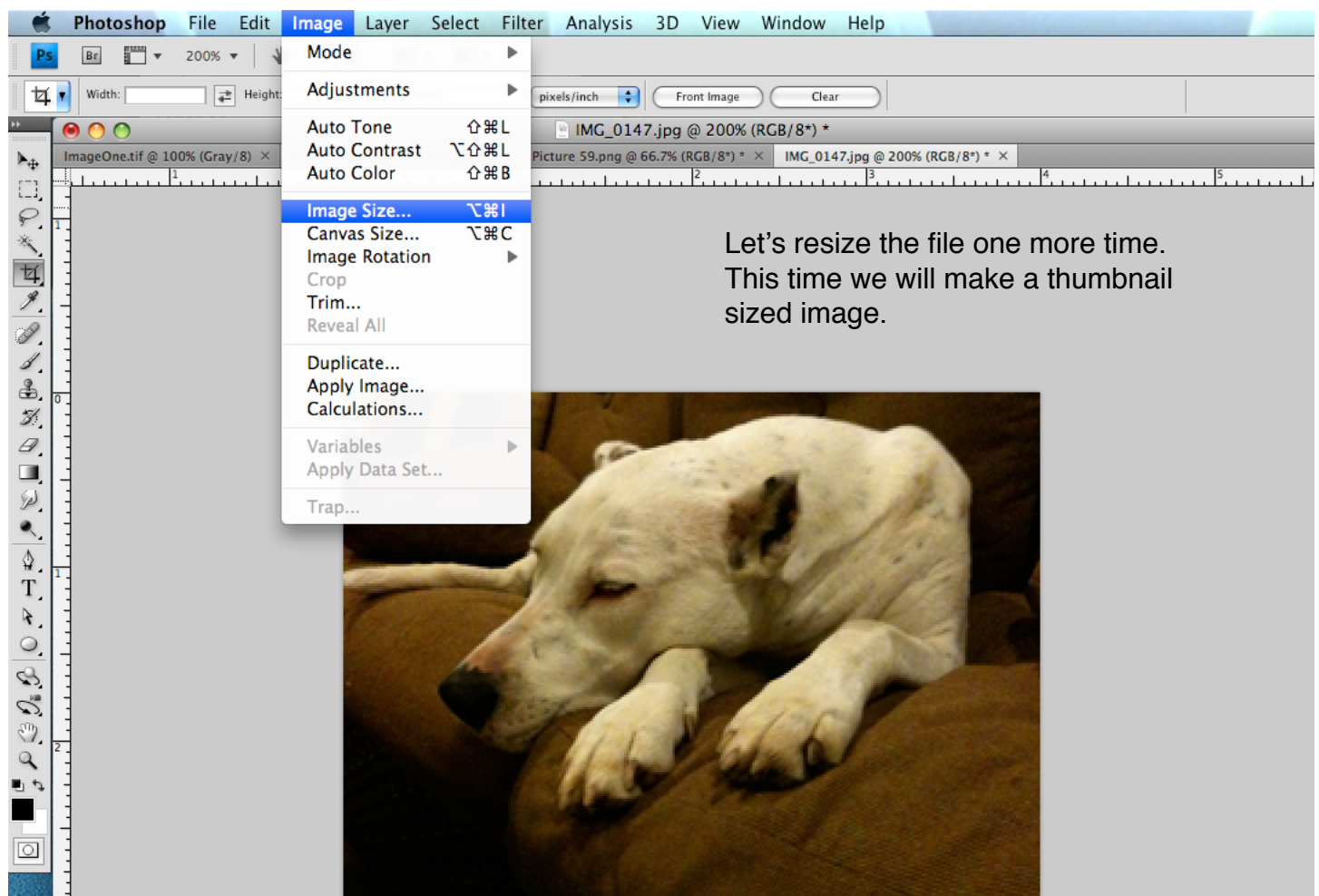
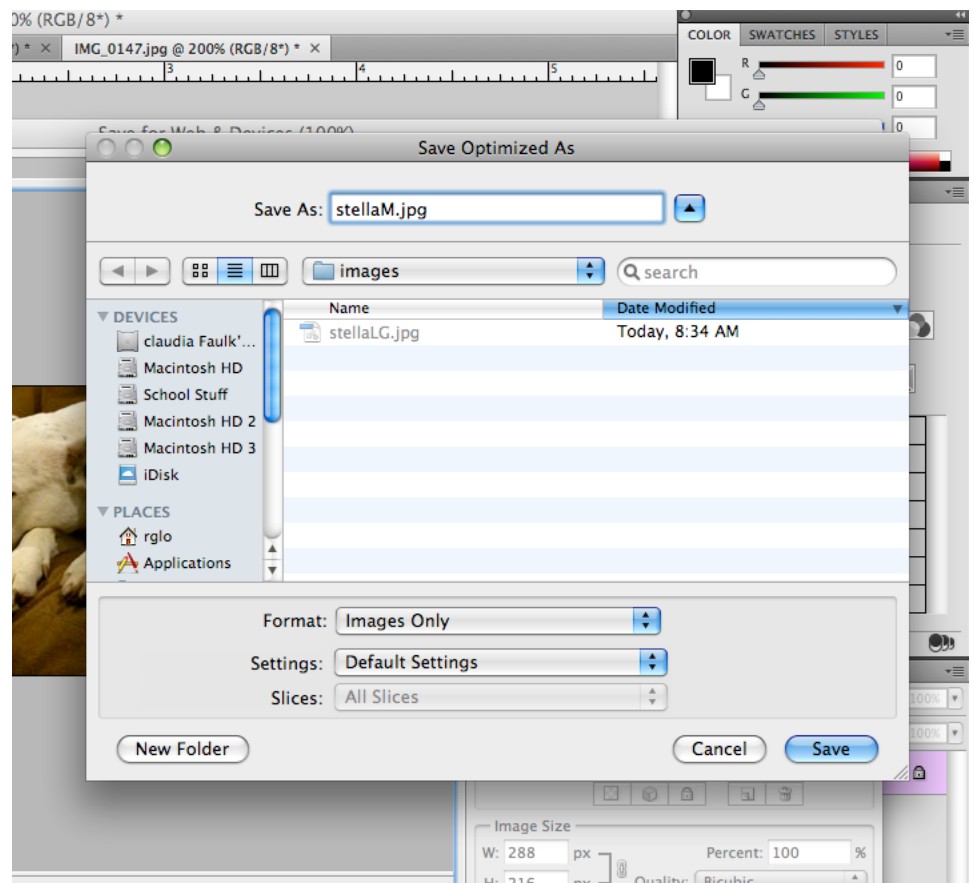
This time when I hit save it should automatically go to the images folder where I saved the last file.

Save as a new name - I used **stellaM.jpg**

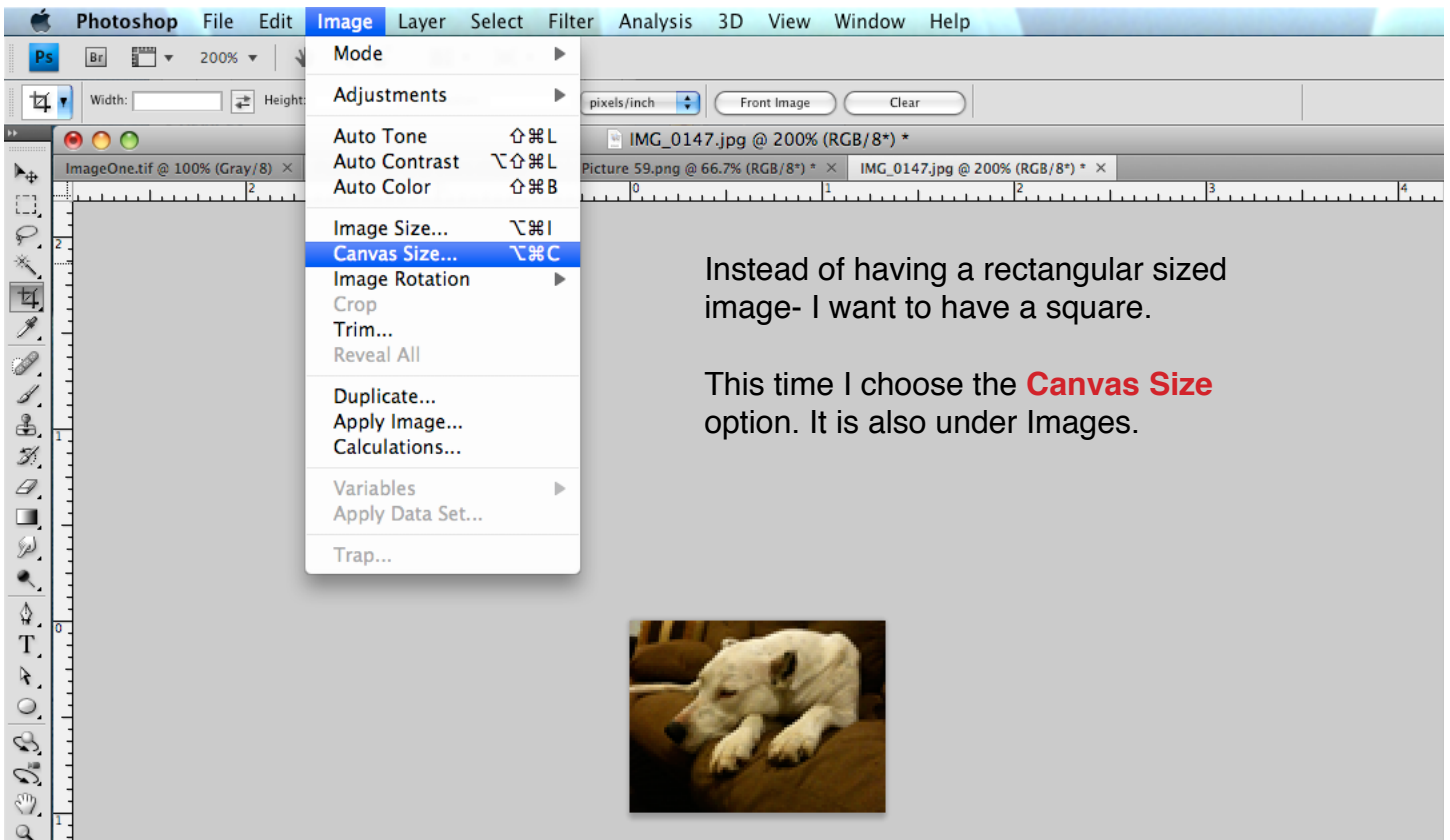
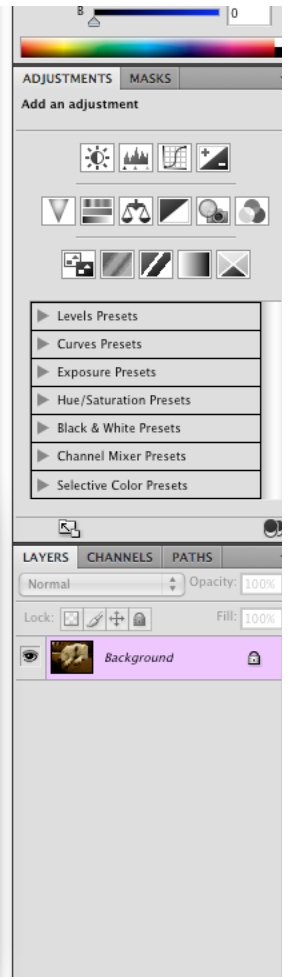
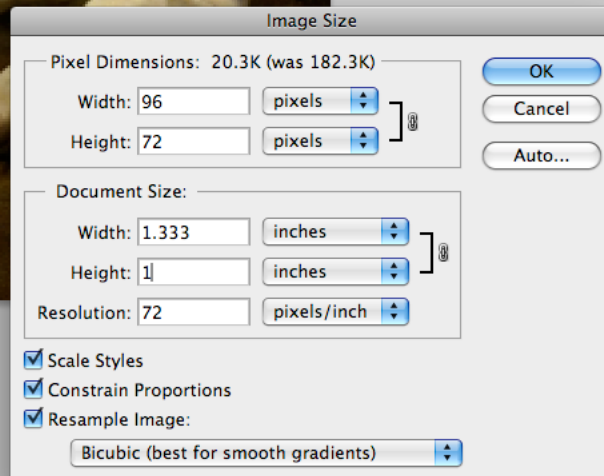
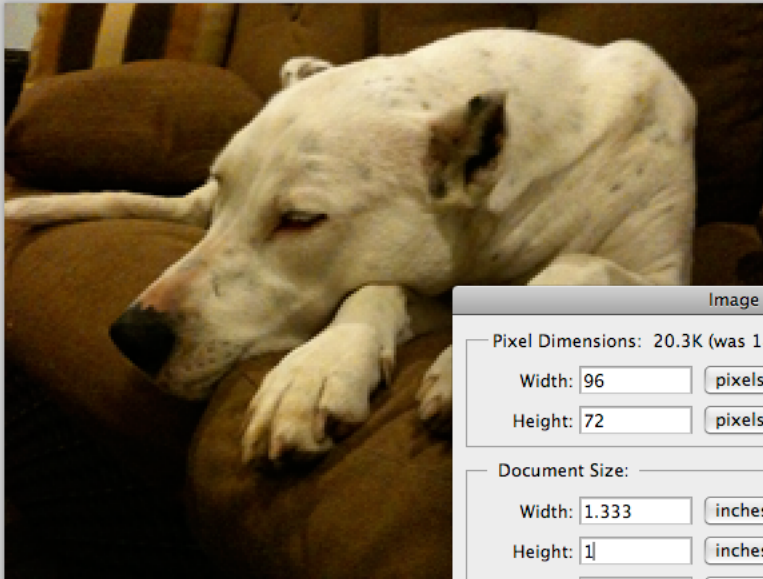
I kept the **stella** - so I would remember the files go together

M - because that is my way of remembering this is the medium sized file.

And the extension is **.jpg** again.



For thumbnail images I use 1 inch.
When I resize -- the size ends up being
1 inch tall and 1.333 wide. I check ok.

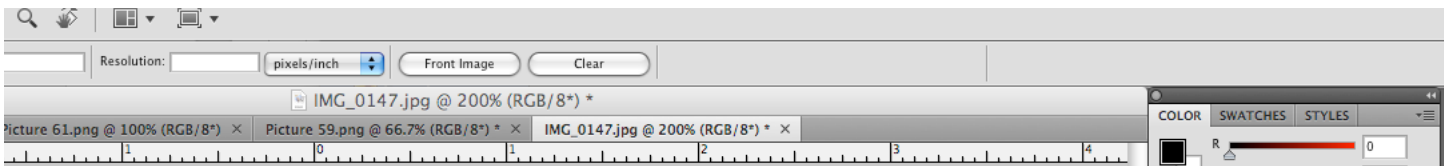
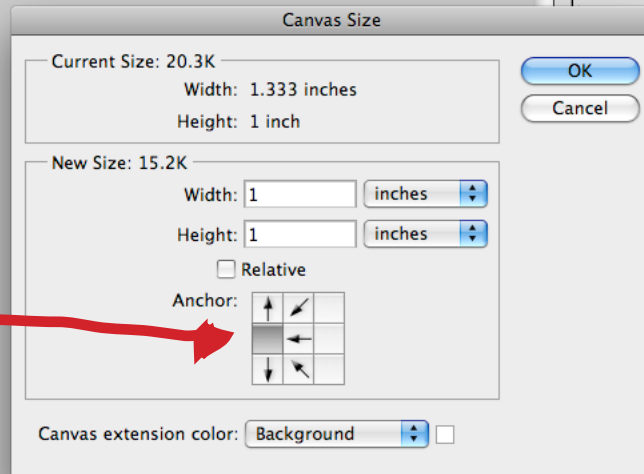


Instead of having a rectangular sized
image- I want to have a square.

This time I choose the **Canvas Size**
option. It is also under Images.

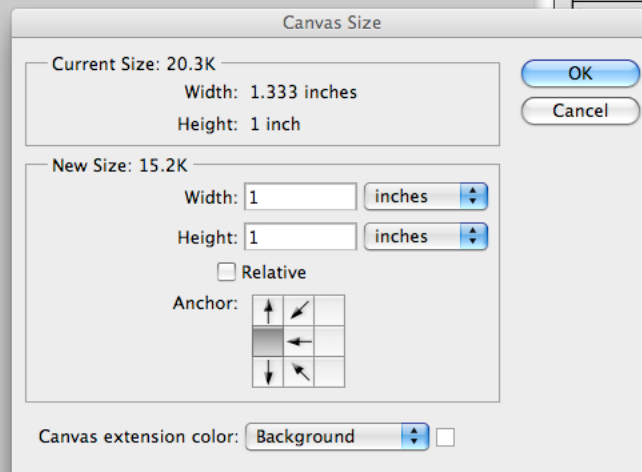


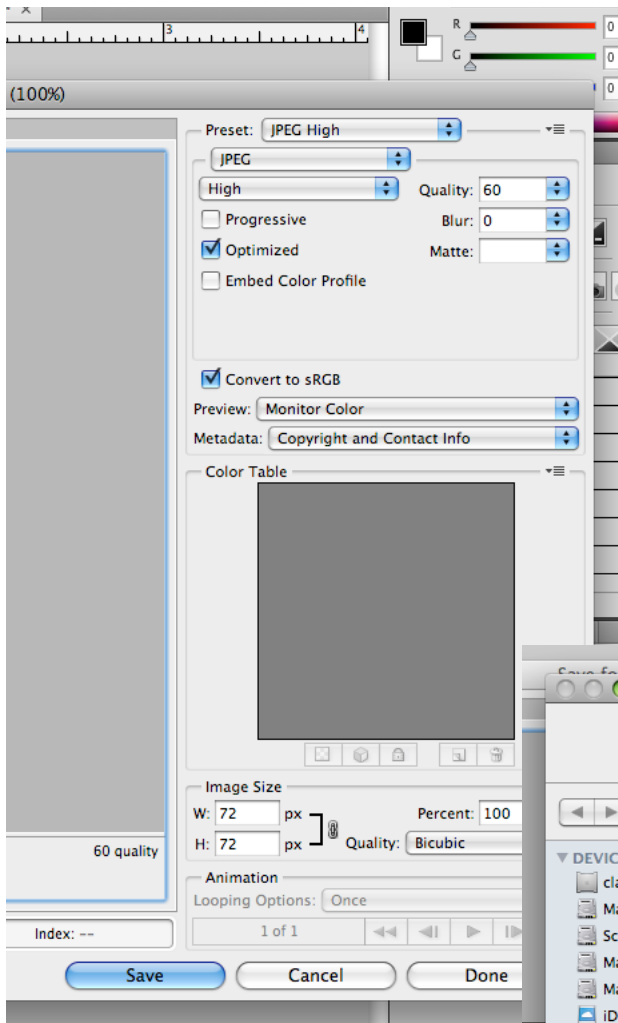
I want to crop the image from the right side - so I highlight the left square. This way the computer knows to crop from the right.



A new screen pops up telling me the canvas will be smaller and some clipping will occur.

I click on **Proceed**





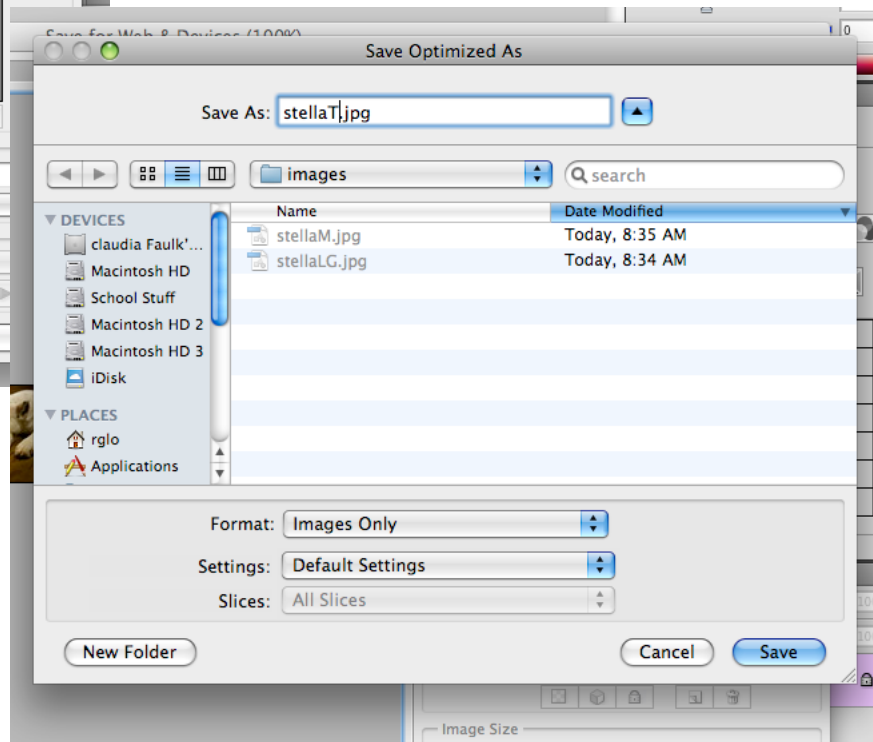
Once more I use the **Save for Web** option.

This time I name my file

stellaT.jpg

The T is my way of telling me this is a thumbnail.

Remember **short names with NO SPACES** are the best ways to name your files.



Now that I have created all three resized files I want, I will close my original file.

Photoshop will ask me if I want to save the changes to the original document

DON'T SAVE. Keep your original file intact in case you need it again

